

Incidents and Reporting

There are internal and external roles and responsibilities for reporting and investigating environmental incidents. It is our goal to learn from our mistakes, share what we have learned with other Walker Industries operations and take steps to prevent the recurrence of incidents.

Everyone should know and follow the Incident and Reporting procedure provided in the EARTH 1st Manual. That means responding to environmental incidents and reporting them to your supervisor.



Environmental Incident Report Form	
Date of Incident: _____	
Site Name: _____	
Location of Incident: _____	
Name of Incident: _____	
Description of Incident: _____	
Cause of Incident: _____	
Action Taken: _____	
Responsible Person: _____	
Signature: _____	
Date: _____	

We are all responsible to:

- take action to prevent incidents
- respond to incidents when they happen
- report incidents to your supervisor
- know when to report to government agencies
- clean-up and restore the environment after an incident
- investigate the root cause
- keep records using the incident report form

RESPONSE DECISION MAKING: The first person on the scene (until the site supervisor takes over) should stop, think and assess the hazards then take control of the incident using this decision making process:

AIM - protect health and safety, the environment, property and the community

FACTORS - what circumstances or influences could contribute to the incident?

COURSES OPEN - examine the possible course of action to respond to the incident

PLAN - pick a course of action and implement it; take actions to prevent or eliminate adverse effects and restore the environment

Strive FOR Wise

DID YOU KNOW?

- It is a requirement to send your incident forms to EPD for record keeping.

Questions about Environmental Incidents and Reporting? . . . to the Manual! Section A6 – Environmental Incidents and Reporting

Incidents and Reporting

Company _____ Date _____ Delivered by _____

Other topics discussed _____

Name	Signature	Name	Signature

QUESTIONS/DISCUSSIONS

RECORD RESPONSES SPECIFIC TO YOUR SITE

1. Where can you find an environmental incident form?

2. What are the spill reporting requirements for your site?

3. What are the record keeping requirements for your site?

4. What have you learned from a past incident that you can share?

Celebrating Earth Day 2014

Employees were busy celebrating Earth Day on April 22!

Activities included:

- Water conservation talks
- Tree transplanting
- Healthy and Earth friendly snacks
- Litterless lunches
- Lights-off campaigns
- Turning the heat down to save energy
- Road clean-ups
- Taking alternative transportation to work

In addition, WEG's Green Team took the opportunity to launch a litterless lunch initiative. They are promoting litterless lunches during the last week of each month.

Take a look at the Earth Day Blog for more pictures:
<http://walkerhome/earth1st/earthday/default.aspx>

Please send your ideas, photos and videos to Jamie Mereweather, if you have not already, for posting on the blog.

Great job, everyone!



commit ■ create ■ participate



YOU ARE WONDERFUL!! CONGRATULATIONS!
Clearly no group can, as an entity, create ideas. Only individuals can do this. A group of individuals may, however, stimulate one another in the creation of ideas. Estill I. Green